

## GDPR

Principles of personal data processing by WARWIN SA ul. K. Pułaskiego 2, 05-660 Warka – personal data controller.

1) Warwin SA, with its registered office in Warka, ul. K. Pułaskiego 2, 05-660 Warka, processes personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

2) Warwin SA limits the collected data to the minimum necessary to achieve the purpose for which they are collected.

3) Personal data collected by Warwin SA are used for the following purposes:

- a) performance of concluded contracts;
- b) taking action before concluding a contract;
- c) fulfilling the legal obligations incumbent on the controller;
- d) arising from legally justified interests pursued by the controller, i.e.:

- maintaining contacts with contractors;
- offering our services and products; • detecting and preventing abuse; • ensuring the security of the company;
- establishing, pursuing and defending claims;
- creating reports, analyses and statistics for internal purposes;

4) Personal data may also be processed on the basis of the consent of the data subject for the purpose specified in the consent. Consent may be withdrawn at any time, but this will not affect the lawfulness of data use prior to the withdrawal of consent.

5) Personal data may also come from other sources in accordance with the law, e.g.:

a) from banks (bank account numbers from which payments were made to Warwin SA);

b) from public sources, including the National Court Register and the Central Registration and Information on Business;

c) from sources with limited access, e.g. BIK, BIG.

6) When using the Administrator's websites, information identifying the telecommunications network termination point or the IT system from which the connection was made may be saved (including the time stamp, IP address).

7) Personal data are stored for the period resulting from the purpose for which they were collected, and then for the period after which claims arising from that purpose become time-barred and for the period for which the law requires data storage. The Administrator may also store personal data for longer periods only for legitimate reasons, if the law permits such storage.

8) Personal data may be disclosed to the following recipients:

- a) entities operating ICT systems or providing ICT tools;
- b) entities providing advisory, consulting, auditing, debt collection, legal, tax, accounting, HR and payroll services;
- c) entities conducting payment activities (banks, payment institutions);
- d) entities providing physical protection of facilities belonging to the controller;
- e) entities conducting postal or courier activities;
- f) entities conducting debt collection or purchasing receivables;
- g) other entities if disclosure of data is necessary for legal reasons.

9) All persons whose personal data are processed by Warwin SA have the right to access their personal data, rectify them, delete them, limit their processing, object to their processing and transfer their data.

You can exercise these rights by submitting a request at the registered office of Warwin SA, ul. K. Pułaskiego 2, 05-660 Warka or by writing an e-mail to [rodo@warwin.pl](mailto:rodo@warwin.pl).

The scope of each of these rights and the situations in which they may be exercised result from legal provisions.

All persons have the right to lodge a complaint with the President of the Personal Data Protection Office if they believe that the processing of their personal data violates the law.